



2011-2012 STUDENT SUMMER EMPLOYMENT PROGRAM



BACKGROUND & OBJECTIVES

The **Student Summer Employment** Program for First Nations students is one of two programs administered by Indian and Northern Affairs Canada (INAC) under the First Nations Youth Employment Strategy.

This program aims to assist First Nations secondary and post-secondary students to prepare for future entry into the labor market by facilitating access to summer employment and work experience.

Eligible employers are organizations in the private sector and non-profit organizations: First Nations' organizations, organizations and businesses in reserves, non-native organizations in First Nations communities and First Nations employing Natives and Inuit.

Placements must provide a minimum of 80 hours of work.

ELIGIBLE PARTICIPANTS

The eligible participants must be First Nations secondary and post-secondary students, aged 15 to 30, be registered as full-time students during the preceding academic year and who intend to return to school on a full-time basis in the next academic year.

ADMINISTRATION

The FNEC prepared a contribution agreement for **Student Summer Employment** Program for administrative purposes.

The project proposal form must be correctly filled out in order for your community to receive the first portion of the budget set at 90%.

With the final report form, you will submit a report of activities and expenditures. Upon reception of the audited financial statements, the FNEC will send the final portion of the budget corresponding to 10%.

FNEC'S REQUIREMENTS

It is important that the funds transferred for the employment of your youth is used for these purposes in order to have access to funding in the future.

The FNEC's requirements seem entirely reasonable and in the spirit of autonomy of your community. The FNEC must report to INAC with precise data, therefore, it is important that you provide all the information requested in the forms.

Each community must properly fill out a project proposal, a youth evaluation and a final report in order to be eligible to the **Student Summer Employment** Program funding.

The community commits itself to respect the objectives and the basic criteria of the program.

DEADLINES

The deadline to submit your project proposal is **February 28, 2011, by 4 p.m.**
The deadline to submit your final report is **September 9, 2011, by 4 p.m.**

**PROJECT
DURATION**

The projects will begin in May 2011 and end in September 2011.

**ELIGIBLE
COSTS**

- Participant wages (*total hours multiplied by wage rate per hour*)
N. B.: The FNEC allocates a minimum hourly rate equivalent to the minimum wage in force in Quebec.
 - Mandatory employment related costs (*e.g. employee share of Canada Pension Plan (CPP), Québec Pension Plan (QPP), Québec Parental Insurance Plan (QPIP), Employment Insurance (EI), CSST, vacation*)
 - Actual cost for special equipment and facilities to accommodate the needs of a disabled participant.
 - A **maximum of 5%** of the total budget for the administration of the program can be used.
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