



**2011-2012**

**Agreement Initiative with Microsoft**

Prepared by FNEC-Technology Department

# Agreement Initiative with Microsoft 2011-2012

New Paths – ICT Services  
AIM-2011-01



## Description

The FNEC has established a Microsoft School Agreement with Microsoft Canada to acquire licensing for Microsoft Office and Windows upgrades for First Nations band managed schools in Quebec.

In order to meet contract conditions, the FNEC is to act as the purchaser/controller of the agreement and is to utilize the total number of computers located in First Nations schools. It is essential that we receive current usage statistics so that we can continue to update this agreement accordingly.

The coverage of this licensing agreement is for school computers only. Schools are responsible for maintaining control of their license distribution within their community. It is extremely important that schools respect the license conditions and maintain control of their license distribution.

## Objective

The aim of this initiative is to promote the integration of ICT in the communities by offering affordable software.

The FNEC New Paths-ICT program is to sign the Microsoft School Agreement on behalf of all schools that provide their consent by signing the attached **Application Form AIM-2011-01**.

## Eligibility

All FNEC member, non-member and Innu communities with band-managed schools at the pre-school, elementary or high school levels.

## Period Covered

The licensing period is for a twelve- (12) month duration, starting in June 2011. Depending on New Paths – ICT funding availability, the FNEC New Paths- ICT program will renew this licensing agreement.

## Major Points of the Microsoft Agreement Offer

- The FNEC New Paths - ICT program is proposing to sign the Microsoft School Agreement on behalf of schools. Schools need to send their application authorizing the FNEC to include their school in this agreement.
- The FNEC-Microsoft K-12 Agreement is to include the following licensing only:
  - Microsoft Office Professional, 2003, 2007 and 2010.
  - Microsoft Office 2010 for Mac and iMac
  - Windows operating system, XP Professional, Vista and Windows 7.
- Licensing is for school computers only and cannot be distributed to students for personal use. Schools are to control and keep track of license distribution in their establishments.

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- Faculty members receive “work-at-home” (WAH) rights to the software, and are permitted to use the software during the licensing period.
- The FNEC will issue copies of CD-ROMs to schools, along with license numbers.
- The anniversary date is the date on which this agreement terminates.
- Licensing is for a one- (1) year period. Pending renewal of this license agreement, schools and faculty are obliged to remove (uninstall) the software from their computers if this agreement is not renewed.

## Alternative:

- Schools have the option to sign directly with Microsoft under the following conditions:
  - The minimum purchase requirement is 300 licenses for a standard school agreement with Microsoft.
  - All desired software products must be purchased for all computers.

## Deadline

Communities must send their **Application Form** on or before **September 30, 2011**. No application will be considered after this date.

**Application Form** (AIM-2011-01):

**September 30, 2011**

## Application

To take part in the Agreement Initiative with Microsoft, all interested communities must:

1. Complete the **Application Form**.  
**(DEADLINE: SEPTEMBER 30, 2011)**
2. Send the completed **Application Form** to the FNEC by mail, fax or e-mail.



First Nations Education Council  
95, Rue de l'Ours  
Wendake, Quebec G0A 4V0



(418) 842-9988



[info@cepn-fnec.com](mailto:info@cepn-fnec.com)

**Please note that you must send us your original documents,  
even if your application was sent by fax or electronic mail.**

If you have any questions, do not hesitate to contact the FNEC-Technology Department at the number given below:

Phone: (418) 842-7672

Important note: The resource person in charge of the Agreement Initiative with Microsoft is Philippe Lalancette [plalancette@cepn-fnec.com](mailto:plalancette@cepn-fnec.com)

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## Application Form (AIM-2011-01)

### General Information

<b>Name of the community:</b>	<b>Resource person:</b>
<b>Address:</b>	<b>Telephone:</b> _____
	<b>Fax:</b> _____
	<b>E-mail:</b> _____
<b>The First Nations Education Council reserves the right to refuse applications that are not correctly completed or which contain sections that are not completed.</b>	

### Information on the Application

1. Does your education sector authorize the FNEC-New Paths - ICT program to include your school(s) in the Microsoft School Agreement for a one-year duration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
2. Please list all community schools that are to be included in this agreement.				
<b>Name of school</b>	<b>Total number of computers</b>			
3. Specify the type of computers in your school(s), including the total number for each. (This will identify which software versions are to be sent to your school.)				
<b>Computer type</b>	<b>Minimum requirements/specifications</b>			
	Version of Operating System	Version of Microsoft Office Software	Version of MAC Software	Total
a) Number of PC Computers				
b) Number of MAC or iMac computers				
c) Number of Laptop computers				

**DEADLINE: September 30, 2011**

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4. Does your school authorize the FNEC-Technology Department to include your aforementioned school(s) in this agreement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not, please give reasons.		

**NO APPLICATION WILL BE ALLOWED PAST THE DEADLINE DATE  
THANK YOU**

<b>Signature</b>	<b>Date</b>
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**DEADLINE: September 30, 2011**